



Executive and Sports Meeting

Minutes

2 November 2022

Next Meeting: TBD

Attendees: Mike Wilson, Mike O'Neal, Jonny Hipp, Omar De La Rosa, David Cardenas, Alvin Weave, Joy Taylor

The Executive and Sports meeting was held on November 2nd via teleconference.

President Mike opened the meeting and set the agenda to discuss the following:

Welcome and discussion started with how to measure marketing? Is it having an impact on our registration for the XC Meet? Omar noted that from the Laredo area that participants stated that it was due to the flyer that they were aware of the race(s) and learned about the Regional race through the flyer as well. Mike W noted that he will query active and inactive members to try to connect to more people. Mike W. stated that USATF Connect was supposed to help with communicating out events, etc. and to allow members to manage their own profiles – example, which association they belong to – and it is part of the Association's responsibility to help members know how to use. Something may need to address in the future. Alvin noted that most members don't know who to contact within the Association to ask for help.

Old Business

1. 2022 Convention Annual Review

- Individual Registrations & Room Reservations: 2 delegates added to meet accreditation requirements since we have 8 delegates – Luca Chatham and Kendra Harrison (Athletes), but Kendra will be funded by a different group; Rose Monday (Coach). These delegates will need to provide follow-up report to Association. Mike W updated the who can vote as can only have 1 delegate listed as voting – Alvin for Youth, Mindy for T&F Women's, Preston for Officials. Mike O asked if athletes &

Coaches can vote? Yes, for their respective meetings. Mike O noted that he will complete the Schedule/attendance spreadsheet and send to Mike W to approve by Friday (4 November 2022). Mike W will then email out to delegates.

- Meeting Attendance & Schedule: Mike O noted that he will complete the Schedule/attendance spreadsheet and send to Mike W to approve by Friday (4 November 2022). Mike W will then email out to delegates.

2. Association XC Championship Meet Review

- 12 November 2022, Starcke Park Pavilion in Seguin, TX (approved)
- Mike W, Mike O, Cert Chair, Youth Chair completed site visit on Friday, 21 October 2022 and noted it is a nice course and setup.
- Equipment Transportation/Polaris Vehicles – 1 approved, 1 waiting approval; Golf cart approved (Director to use)
- Athletic.net registration numbers – Per Jonny, currently have 129 registrants with athletes in every age group, still growing. Registration ends Monday 7 November 2022. Shout out to David in helping teams to get their athletes registered.
- Event Timing: Using chips/bib – Will need # of Bibs with transponders by Monday – Mike W stated would like to provide the # now and if we have extras, then could use in next year's race – 500. David will safeguard the chips until they are placed in envelopes and handed out. Will we use our timing system in next year's race? Our timing system is mostly for Track and Field and would need additional components to work for a XC race. Scott provided us with a cost, about \$5,000, to upgrade his system to work with USATF system.
- Event Marketing: Mike O noted that he was interviewed twice by City of Seguin, and they are excited to host this event.
- Event logistics and Supplies:
 - Jonny's list includes
 - City of Seguin – pain
 - Holiday Inn Rooms reserved – will need 1 extra
 - Payrate for officials sent and finalized
 - Amazon supplies - ordered/done
 - Safety pins – have 1,000, if need more just let us know
 - Has 5 rule books available to officials that want
 - Port a Potties – need invoice but ordered
 - DJ – paid by City of Seguin, David to take care of with City
 - Hammer, zip ties, stakes, tape – extra ordered
 - Mike O & Omar will be on course early Friday, Alvin will join them Friday afternoon
 - Mike O needs equipment list for him to get all supplies in storage out and loaded to bring to race.

- Officials: Rates are set and finalized. Mike O and Jonny will do 'accountability' check during and after meet. Officials will need to sign a 1099 form. David will send two maps to Preston and Omar – 1 with numbered positions where officials are needed & 1 without. Preston and Omar will provide official names to the numbered position and send out to David, Jonny, and Alvin. Special interest for position numbers 3 & 4 where there is a split in the course occurs and is crucial for running the correct route.
- Intermission Agenda (suggestions – introductions, mayoral comments, etc.) – What are we going to do? Kyle is to get with the Mayor's office to determine who will attend and make comments during this time. Mike W suggested that we recognize the heads of organizers that helped plan, setup, promote, and managed the race.
- Results: After the meet, the results will need to be converted to USATF format to upload on website – David will handle uploading to Athletic.net. Jonny will have results ready after each race and David will help with putting together a way to display them (i.e., poster board)
- Food: Dinner – Powerplant, Morning (race day) – local Taco's, about 60, David may have his wife schedule to pick-up, Lunch (race day) – David is looking into Schlotzsky's – order & delivery
- Other items include:
 - Start promoting our events for 2023 --- Joy needs to put on calendar as soon as dates are finalized
 - Recertification Training/New Training – when is next clinic? Omar and Preston will meet to discuss and set a date (after this XC race) but will schedule after the Convention. Mike W noted that usually we try to schedule after first of year.

New Business

1. Association Track and Field Championship dates for 2023-24 – Omar is working on finalizing the dates. Mike W confirmed holding the XC Regional at Seguin, TX

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